

2024 ACBM Minutes - June 6, 2024

Meeting Chair – James Beattie

- Call to Order – Rev. Deana Dudley
- Establishment of Quorum – Rev. Deana Dudley
- **BREAK**
- Opening Prayer – Rev. Deana Dudley
- Motion to approve 2024 ACBM Agenda – Motion: Brian second: Sean. All in favour, none opposed
- Motion to approve amended 2023 ACBM Minutes – Motion: Susan second: Lori. All in favour, none opposed
- Motion to receive Audited Financial Statements for 2023 – Motion: Brian second: Stephenie. All in favour, non opposed
- Motion to appoint Hilborn LLC as the Auditor for 2024 – motion: Janet second: James. All in favour, non opposed
- Senior Pastor's Report 2024 (*received for information*)
 - Deana provided an overview of highlights from the past year
 - Questions:
 1. Over the years we had DNA and bedrock beliefs and strategy sessions. I wonder in a post-covid era to think again about major congregation dreams and envision together what the future holds.

Deana: we all are the church and not me or the Board. No specific plans at the moment, but look out for something

from Deana and the Board. Deana introduced the Engagement Committee

2. What's the status of the church in Kampala Uganda?

Deana: we took up a special offering for the church and we raised \$1,500 and a member of the congregation matched it. \$3,000 went to the church and they used the money for enough 5-6 community HIV testing days. Educating the community on treatment and prevention, and also providing everyone with food

- Deana briefly spoke to the financial statements

- Questions:

1. Talk a bit about the relationship between and decision making and sustained giving. The reason why sustained giving matters.

Deana: Quoting Olivia Chow "we can't spend money if we don't have" sustained giving allows us to plan for the future. To understand what's liable to be coming in and put together a budget. If sustained giving is down, there are things we would love to do that we cant do.

2. Question about statement of operation. What is the gap between the deficit of 2023 and 2022.

James: reflected effort and work from Elevation in bringing in resource and then a bit of lull with Senior Pastor change and development activities slowed down and reflected in

the numbers. Incumbent on all of us to focus on the things and bring focus on how to move into the next phase.

3. Question relates to budget. Do you at the Board level look at the budget versus actuals?

Deana: Staff goes through every line and we do look at the items in detail

Kevin: Budget for this year was passed and vetted through Finance Committee and Board and is in place. Reflects our predictions, which is always a challenge.

4. Question about the Budget. Does the 2024 budget have a budgeted deficit?

Kevin: we had budget surpluses for many years reflective of graph seen earlier. Yes, current year budget does have budgeted deficit, but it's less than the available unrestricted funds should we need them. It's very difficult to predict, especially with the building, we complete one project and jump to the next issue. The boiler is 42 years old. It's a modest deficit and fairly consistent in what we've budgeted in previous years

5. Is there a revenue allocated to reserves?

Kevin: certain kinds of donations, we have the internal formula that a certain percent of them are moved off to reserve funds. Rainy day fund gets 10% of sustained donations. And another fund where take 10% of any bequeaths and move them off to a reserve. On our mission

and restricted funds, externally or Board restricted, portion of those, broken down in notes, note 5.

- Election of Members to the Board of Directors

- question: how is the board balancing the skills and the fact that the board represents a true representation of who is showing up at service?

James: a strong focus was placed this year on those with strong fundraising skills as it's an important part of our community. Not a lot of people applied. It is hard work and can be thankless at times. Our objective is to represent gender and all kinds of backgrounds in a balance member. We did some recruiting in increasing diversity of the Board and were not able to include these people but keep them for next year's consideration.

- it would be helpful for us to better understand what the Board's Mandate and if there are gaps in governance in managing the current climate?

James: from a perspective of the Board Mandate is about strategic activities at the governance level and not about operations. Operations rest with Deana who is the CEO of the corporation and Shannon our COO. The Board firmly believe in clear duties, responsibilities, and follow up. We try to focus on things of culture.

- Board Members introduced themselves:

1. Kevin Willcock – served on Board almost two full terms, 5 years

2. Valerie Mills – first year on the Board
 3. Colleen Kenny – also new and special focus of Engagement Committee
 4. Lee Moran – entering second term on the Board and Chair of Engagement Committee
 5. Susan Leslie-Berkis – Co-Chair with James and in her fifth year.
 6. Stephenie also on the Board, travelling in Europe
 7. Sylvie finished her term and watched online
- Question: Who is taking John Farrell's position?
we are recruiting
 - Question: the feasibility of introducing a second service
Deana: this is an operational decision. Pre-covid we had 3 services, with two small services at 7pm and 9am. We will not be introducing a second service until we outgrow the sanctuary. We are looking at possibly having the evening service going forward quarterly and started off with the anointing and healing service we started a while ago. The church does what the people the church support.
 - Slate: Tom Kinley and Ben Rowswell – 75 votes – 74 yes and 98.6 approval
 - Congrats to Tom and Ben for being elected to the Board Members
 - Thanking of Outgoing Members of Board of Directors
 - Thanking Sylvie for her time on the Board.

- Motion for Call to Adjourn. Motion: Brian Seconded: John. We are adjourned
- Closing Prayer - Linda Leenders