

POSITION DESCRIPTION:**LECTOR**

- Ministry:** Congregational Life (Worship)
- Objectives:** To proclaim the Word of God through reading of Scripture
- Qualifications:** Regular attendance at MCC Toronto; good public reading skills; sense of commitment

PLEASE NOTE

Lectors are selected through an open audition process each year for service during a one year term. It is the goal of the audition process to select the most qualified candidates, and to select candidates who represent the diversity of our congregation and community. There are 10 positions in total during each month.

Service	9:00 am	11:00 am
Women:	2	2
Men	2	2

Plus 2 people for the 5th Sunday of the month, occurring four times per year.

Responsibilities: **For a regularly scheduled Sunday morning:**

- Receive weekly reading via fax or email by Wednesday, prior to the service
- Review the text and practice the reading. This will ensure an absolute minimum of errors during the reading on Sunday
- Contact the Lector Coordinator if there are any problems with the reading
- Arrange with other lectors for coverage should the scheduled Lector not be able to attend church for the regularly scheduled day, and advise the Lector Coordinator of the substitution.
- Arrive 1/2 hour prior to service (8:30 am for 9:00 am service and 10:30 am for the 11:00 am service) and check in. **PLAN TO BE ON TIME** - if you miss checkin, you will be replaced for that Sunday
- Join the procession 10 minutes prior to commencement of the Service
- Process the Bible to the pulpit, opening it at the appointed page
- Proceed to sit in pew for easy access to pulpit
- Rise and proceed to pulpit in a timely manner, allowing for smooth transition in service from one point to another.
- Read Scripture according to Lector instructions
- Step aside from pulpit so the Cantor may access the microphone
- Remain standing beside pulpit until second reading is complete (by the Presider)
- Return to pew at the commencement of the Gloria

On an Ongoing Basis:

- Attend required training sessions
- Participate in special services throughout the year, as requested
- Arrive dressed in accordance with a dress code (to be established)
- Be familiar with and adhere to the *Inclusive Language* policy of our church (a brochure on *Inclusive Language* will be provided for anyone seeking auditions and have completed the **LECTOR CANDIDATE INFORMATION SHEET**)
This means being attentive to the reading and catching any inappropriate language prior to saying it aloud during Services. Lectors are responsible for ensuring the words spoken uphold the policy on inclusive language.

Media Presence in Worship:

From time to time, there is media present during our service(s). If a Lector is uncomfortable being photographed for television or print media, an alternate Lector will be appointed. This may occur on very short notice, sometimes just prior to the Procession.

Spiritual Gifts: Service

Training: Two sessions in late January and early February each year.

Commitment: It is expected that each Lector will be committed to the Lector Ministry for a period of one calendar year - from January, through December. Read on specific dates in accordance with a schedule designed to be convenient and fair to all Lectors. Upon invitation from the Lector Coordinator and/or Director, Congregational Life, participation in special events or services.

Supervisor: Lector Coordinator

May 15, 2003